

MICHIGAN DEPARTMENT OF CORRECTIONS POLICY DIRECTIVE SUBJECT DENTAL SERVICES	EFFECTIVE DATE 08/01/2005	NUMBER 04.06.150
	SUPERSEDES 04.06.150 (02/05/01)	
	AUTHORITY MCL 791.203	
	ACA STANDARDS 4-4381; 4-4382; 4-4360; 4-4367; 4-4375; 4-4361	
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POLICY STATEMENT:

The Department shall ensure that appropriate standardized dental services are provided to prisoners in Correctional Facilities Administration (CFA) institutions as set forth in this policy.

POLICY:

DEFINITIONS

- A. Routine Dental Services - Diagnostic, endodontic, restorative, periodontal, prosthetic, and non-urgent oral surgical procedures.
- B. Urgent Dental Services - Dental treatment for prisoners with facial swelling, oral facial trauma, profuse bleeding, or pain that cannot be controlled by mild pain medication (e.g., Tylenol).

GENERAL INFORMATION

- C. In accordance with PD 03.04.100 "Health Services", access to necessary dental services for offenders in Field Operations Administration (FOA) facilities shall be determined by the Bureau of Health Care Services (BHCS) Administrator in consultation with the FOA Deputy Director.
- D. Prisoners shall be charged a fee for dental services requested by the prisoner as set forth in PD 03.04.101 "Prisoner Health Care Copayment".
- E. Dental services provided at each CFA institution shall be coordinated by a licensed dentist under the direction of the Regional Dental Director.
- F. There shall be a Dental Advisory Board comprised of the BHCS Regional Dental Directors and other staff designated by the BHCS Administrator. The Dental Advisory Board shall be responsible for determining the types of dental services to be provided by the Department and under what conditions those services are to be provided, subject to the approval of the BHCS Administrator.

DENTAL SCREENING AND EXAMINATIONS

- G. Prisoners shall receive a dental screening within seven calendar days after arrival at a reception facility. Within 14 calendar days after arrival, prisoners also shall receive a complete dental examination. The dental examination shall include:
 - 1. Reviewing the prisoner's dental health history and documenting current level of care needed (i.e., urgent or routine).
 - 2. Taking appropriate radiographs for diagnostic review.
 - 3. Inspecting for obvious tooth decay, missing teeth, prostheses, teeth in obvious need of extraction, dental abnormalities and signs of dental disease. Instrumentation shall be used when appropriate.

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4. Providing information regarding the availability of dental services and instructions on proper oral hygiene.
- H. The Prisoner Request for Health Care Services form (CHR-549) shall be used by prisoners to request subsequent dental examinations. In addition, following an annual health care screening provided in accordance with PD 03.04.100 "Health Services", prisoners shall be referred by the health care provider for a dental examination, if necessary. The dental examination shall include a review of the prisoner's medical and dental history, examination of the oral cavity, charting of teeth, and radiographs, as needed.
- I. All dental examinations shall be performed by a fully licensed dentist. All findings shall be fully documented in the electronic medical record or, if not available, on authorized dental health forms. A comprehensive dental treatment plan shall be developed for each prisoner following examination, except those completed at intake in a reception facility. The plan may be modified as necessary following subsequent examinations.

OTHER AVAILABLE DENTAL SERVICES

- J. Urgent dental services shall be available to offenders in all CFA institutions, including at camps.
- K. Routine dental services shall be available at all CFA institutions except reception facilities; however, routine dental services shall not be provided to offenders in the Special Alternative Incarceration Program and may be denied to any prisoner who may be released from incarceration (e.g., transfer to Community Residential Programs, parole or discharge) within one year. Only the following routine dental services shall be provided by the Department in CFA institutions:
 1. Minor oral surgery, including extraction of teeth beyond repair. Surgical cases beyond the scope of Department dentists shall be referred to specialists.
 2. Restorative services which includes amalgam and composite materials.
 3. Teeth cleaning provided by a dentist or dental hygienist, when determined necessary by the examining dentist.
 4. Prosthetic services. This includes partial dentures as necessary due to missing anterior teeth or when there is an insufficient number of posterior teeth for proper chewing. This also includes complete dentures, which shall be provided as necessary. The Dental Advisory Board shall establish criteria for when prosthetic services shall be provided.
 5. Endodontic services, including root canal therapy and periapical surgery. The Dental Advisory Board shall establish criteria for the provision of these services.
- L. Notwithstanding Paragraph K, the following dental services shall not be provided by the Department:
 1. Any orthodontic service.
 2. Periodontal surgery and comprehensive periodontal treatment.
 3. Crown and bridge services (i.e., cast crowns, fixed partials, gold restorations, or other laboratory fabricated fixed restorations).
 4. Dental implants.
- M. Prisoners housed in CFA institutions who want to receive routine or urgent dental services authorized by this policy must submit a Prisoner Request for Health Care Services form. In addition, following an annual health care screening provided in accordance with PD 03.04.100 "Health Services", prisoners

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shall be referred by the health care provider for dental services if necessary.

- N. Prisoners shall be provided with dental services consistent with the comprehensive dental treatment plan developed pursuant to Paragraph I; however, the scheduling of prisoners for dental services will normally be determined by the attending dentist in coordination with the institution's medical and custody staff.
- O. Institutional security requirements shall be considered in prisoner scheduling. Prisoners requiring urgent dental services shall be seen as quickly as possible, including during non-business hours if there is a serious medical need. Prisoners on the waiting lists for routine dental services shall be seen in the order of placement on the lists. Treatment priority shall be based on the clinical and professional judgment of the dentist.

OPERATING PROCEDURES

- P. Each Regional Health Administrator and the Administrator of the Jackson Medical Complex shall ensure that procedures are developed as necessary to implement requirements set forth in this policy directive; this shall be completed within 60 calendar days after the effective date of the policy directive. This requirement includes ensuring that their existing procedures are revised or rescinded, as appropriate, if inconsistent with policy requirements or no longer needed.

AUDIT ELEMENTS

- Q. A Primary Audit Elements List has been developed and will be provided to the Regional Dental Directors to assist with self audit of this policy, pursuant to PD 01.05.100 "Self Audit of Policies and Procedures".

PLC:OPH:06/30/05